



McAuley Catholic High School

Coronavirus Contingency: planning for impact

13th November 2020

Dear Parents and Carers

As the country moves into another period of lockdown and as Doncaster records some of the highest infection rates in the region, and indeed the country, we want to share with you our detailed contingency plans for various scenarios. Our hope in sharing these plans is that you fully understand that we will do all that we can to keep our students and staff safe, whilst at the same time continuing to provide students with valuable education. I hope that sharing these plans in advance can also help you in your own scenario planning.

COMMUNICATION

When there are changes to levels, school will inform parents and carers immediately via schoolcomms reinforced by messages on the school website, Facebook and Twitter.

We are currently at Level 2a. Official school decisions will **only** come from these sources, so please make sure you check them regularly. Please use our usual channels should you wish to raise a query. The school website has a comprehensive list of contacts.

Given that decisions may be announced at very short notice, we advise parents to have contingencies in place for the collection of children from school or alternatively, for students to get home and inside safely.

On behalf of all the staff and Governors I would like to thank you for your patience, understanding, good wishes and prayers.

John Rooney

Headteacher



INFORM SCHOOL OF A POSITIVE TEST

If your child is tested positive for COVID-19 contact the school as soon as you know using the email address cv@mcauley.org.uk .

You should provide the following;

Name of student and date of birth

Year group and form

Contact phone number

Date last in school

Date of start of symptoms

Date of test

You will be telephoned the same day asking for names of close contacts with your child.

This document gives parents/carers some idea of what they can expect so that they too can plan for the possible increasing impact of the virus over the next few months.

Please note that the higher the LEVEL, the more students are affected and the greater the need for remote learning.

LEVEL	WHAT IT MEANS FOR OUR SCHOOL	ACTIONS WE'LL TAKE
	<p>LEVEL 1</p> <p>Parents/carers to notify school of positive case via cv@mcauley.org.uk</p> <p>STATUS Fully Open for all Year groups</p> <p>We'll remain open for all pupils.</p> <p>Staff levels allow us to remain fully open.</p> <p>Isolated cases may result in a limited number of individuals self-isolating because they have been in close and prolonged contact with a confirmed case.</p>	<p>Prepare and share Coronavirus Contingency: planning for impact with all parents/carers and staff.</p> <p>Face coverings</p> <p>Everyone is expected to wear face coverings when moving around communal areas in school.</p>
	<p>LEVEL 2</p> <p>Parents/carers to notify school of positive case via cv@mcauley.org.uk</p> <p>STATUS</p> <p><u>Level 2a.</u> Fully open for all year groups but one or more year groups or form groups will have been told to self-isolate. This will be due to a number of linked cases extending beyond class/form bubbles.</p> <p><u>Level 2b.</u> In this LEVEL we will remain open for Years 11, 12 and 13 with a rota for other year</p>	<p>Establish a rota for attendance but expect all vulnerable students to attend full time.</p> <p>We'll use the weekends to prepare for a different rota group at the start of the week by cleaning classrooms, equipment and facilities between groups where rooms are shared.</p> <p>Risk assessment</p>



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	<p>groups. This has been decided because staff absence means that the safe running of the whole school is compromised.</p> <p>We'll move to a rota model, combining on-site provision with remote learning.</p> <p>Y11, 12 and Y13 will remain in school full time.</p> <p>Y7 and Y8 will alternate; one week in and one week out based on the Cantley site.</p> <p>Y9 and Y10 will alternate one week in; one week out based on the Acacia site.</p> <p>The start date for each to be determined and dependent on circumstances.</p> <p>We'll continue to maintain:</p> <ul style="list-style-type: none"> • 'Bubbles' of pupils don't mix with other rota groups • We'll include vulnerable pupils and the children of critical workers in rota groups, even if they will be at school full-time <p>We'll maintain the same rules on face coverings as in level 1</p>	<p>We'll update our risk assessment to reflect our rota model, and we'll communicate our plans with all staff and parents.</p> <p>Vulnerable pupils - In the event of a rota model We'll strongly encourage vulnerable pupils to continue attending school. To do this, we'll:</p> <ul style="list-style-type: none"> • Contact a student's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns • Work with our local authority (LA) <p>If vulnerable students are part of the self-isolating Year Group bubble they will not be expected to attend.</p> <p>Absence requests Vulnerable students: we'll only grant absence requests for parents who want their child to be absent during their rota group's scheduled time at home. All pupils should attend school when their rota group is scheduled to be on-site.</p> <p>Remote Education plans can be accessed on the school website under 'Remote Learning - Covid 19 Provision'. The existing curriculum scheme of work will continue to be followed and will dovetail on return to full teaching. Students not in school will be expected to follow their normal school timetable but this may not be the equivalent of 5 hours per day.</p> <p>Free school meals We will work with ASPENS to prepare meals or food parcels for all pupils eligible for free schools meals, whether they are at home or on-site. Vouchers may be purchased.</p> <p>Staffing arrangements Staff will be expected to attend every day and be required to cover for absent colleagues where necessary.</p>



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	<p>LEVEL 3</p> <p>Parents/carers continue to notify school of positive case via cv@mcauley.org.uk</p> <p>STATUS Fully open for Years 11, 12 and 13 with REMOTE LEARNING for all other year groups (no rota).</p> <p>This has been decided because staff absence levels means that the safe running of the whole school is compromised. We'll also remain open full-time for vulnerable pupils and the children of critical workers.</p> <p>We'll provide remote education for all other students.</p> <p>We'll maintain the same rules on face coverings on-site as in level 1</p>	<p>Remote Education plans can be accessed on the school website under 'Remote Learning - Covid 19 Provision'. The existing curriculum scheme of work will continue to be followed and will dovetail on return to full teaching. Students not in school will be expected to follow their normal school timetable but this may not be the equivalent of 5 hours per day.</p> <p>Vulnerable pupils - We'll strongly encourage vulnerable pupils to continue attending school. To do this, we'll:</p> <ul style="list-style-type: none"> • Contact a student's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns • A rota will be put in place to supervise students in the main hall on the Cantley site following the same process as for the March lockdown. <p>Free school meals We will work with ASPENS to prepare meals or food parcels for all students eligible for free schools meals, whether they are at home or on-site. Vouchers may be purchased.</p> <p>Staffing arrangements Staff will be expected to be available every day to cover for absent colleagues where necessary. After the initial cover has been allocated colleagues should work from home if they do not have teaching/pastoral commitments. This is to allow focus on setting work, contacting students but also minimizes the number of staff coming into contact with each other.</p> <p>A rota will be put in place to supervise students in the main hall on the Cantley site following the same process as for the March</p>



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		lockdown. Other students will be supervised in the hall.
<p>LEVEL 4</p> <p>Parents/carers continue to notify school of positive case via cv@mcauley.org.uk</p> <p>STATUS Partially Open for vulnerable/key workers children ONLY. REMOTE LEARNING for all other year groups</p> <p>This will only take place on the instruction of central or local government or where every 'bubble' is compromised.</p> <p>We'll provide remote education for all other students.</p> <p>We'll maintain the same rules on face coverings on-site as in level 1</p>		<p>Vulnerable pupils We'll strongly encourage vulnerable students to continue attending school. To do this, we'll:</p> <ul style="list-style-type: none"> • Contact a student's parent or carer, and (where applicable) social worker if the pupil doesn't attend, to find out why and discuss their concerns • Work with our local authority (LA) <p>Free school meals</p> <p>We will work with ASPENS to prepare meals or food parcels for all students eligible for free schools meals, whether they are at home or on-site. Vouchers may be purchased.</p> <p>Remote Education plans can be accessed on the school website under 'Remote Learning - Covid 19 Provision'. The existing curriculum scheme of work will continue to be followed and will dovetail on return to full teaching. Students not in school will be expected to follow their normal school timetable but this may not be the equivalent of 5 hours per day.</p> <p>Staffing arrangements</p> <p>Staff will be expected to be available every day to be part of a rota but should work from home if they do not have teaching/pastoral commitments. This is to allow focus on setting work, contacting students but also minimizes the number of staff coming into contact with each other.</p> <p>A rota will be put in place to supervise students in the main hall on the Cantley site following the same process as for the March lockdown.</p>



